



## Legislation Details (With Text)

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|-----------------------|--|----------------------|--------------|
| <b>File #:</b>        | 21-592   | <b>Version:</b>      | 1            |
| <b>Type:</b>          | Consent Agenda   | <b>Status:</b>       | Agenda Ready |
| <b>File created:</b>  | 10/20/2021   | <b>In control:</b>   | City Council |
| <b>On agenda:</b>     | 11/9/2021  | <b>Final action:</b> |              |
| <b>Title:</b>         | Consider extending the Professional Services Contract for Consultant Brokerage services concerning employee benefits to Higginbotham Insurance Agency.                               |                      |              |
| <b>Sponsors:</b>      |  |                      |              |
| <b>Indexes:</b>       |  |                      |              |
| <b>Code sections:</b> |  |                      |              |
| <b>Attachments:</b>   | 1. Higginbotham Executed Original Agreement, 2. Higginbotham Renewal Amendment No.1, 3. Higginbotham Renewal Amendment No. 2, 4. Updated 2023 Higginbotham Agreement Extension 3.pdf |                      |              |

| Date | Ver. | Action By | Action | Result |
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### ITEM TITLE:

Consider extending the Professional Services Contract for Consultant Brokerage services concerning employee benefits to Higginbotham Insurance Agency.

**INITIATOR:** Human Resources Director - Craig Akard

**STAFF INFORMATION SOURCE:** Human Resources Director - Craig Akard

**BACKGROUND:** The contract for consultant brokerage services concerning employee benefits is currently in effect through December 31, 2021. The current vendor, Higginbotham Insurance Agency, has agreed to an extension under the same terms and conditions that were set forth in the December 8, 2020, extension executed by the City Council.

The recommendation from Human Resources is that the contract be extended for an additional year.

**EXHIBIT:** Original Consulting Agreement

Employee Benefits Agreement Extension No. 1

Employee Benefits Agreement Extension No.2

Updated 2023 Higginbotham Agreement Extension No.3

**KEY ISSUES:** Does the City of Lawton wish to extend the professional services contract for broker/consultant services on employee benefits to Higginbotham Insurance Agency?

**FUNDING SOURCE:** N/A

**STAFF RECOMMENDED COUNCIL ACTION:** Extend the Professional Services Contract for Consultant Brokerage services concerning employee benefits to Higginbotham Insurance Agency.