



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
**Oklahoma City Field Office, Region VI**  
Office of Community Planning and Development  
301 NW 6<sup>th</sup> Street, Suite 200  
Oklahoma City, OK 73102-2807  
Phone (405) 609-8509 Fax (405) 609-8982

September 23, 2021

Gary Brooks, Interim Housing & CD Administrator  
City of Lawton  
1307 SW Washington Avenue  
Lawton, OK 73501-0000

Dear Mr. Brooks:

The American Rescue Plan Act of 2021 appropriated \$5 billion to provide housing, services, and shelter to individuals experiencing homeless and other vulnerable populations, to be allocated by formula to jurisdictions that qualified for HOME Investment Partnerships Program allocations in Fiscal Year 2021. On September 13, 2021, the Department published a notice, titled: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program* (the Notice), which you are encouraged to review to assist in developing your program. Enclosed is the Grant Agreement for the HOME Investment Partnerships – America Rescue Plan (HOME-ARP) program:

In accordance with the Notice, and the HOME ARP Grant Agreement, a Participating Jurisdiction (PJ), as of the Federal Award Date, may use up to five percent of its total award for administrative and planning costs. Once your HOME-ARP Allocation Plan is approved by HUD, the remaining award will be made available.

**HOME Investment Partnerships - American Rescue Plan  
(HOME-ARP)**

**\$1,327,045.00**

Transmittal of this Grant Agreement does not constitute approval of the activities described in your HOME-ARP Allocation Plan. You are reminded that you, as the PJ, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and the City of Lawton.

To establish a Line of Credit for the HOME-ARP award, it will be necessary for your agency to sign, execute and return one (1) copy of the Grant Agreement. If there is a need to add or remove individuals authorized to access the Integrated Disbursement Information System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055). Also, please ensure the IDIS Online Access Request Form is notarized and returned to this office with your Grant Agreement. Additionally, if there is a need to establish or change the depository account where these funds are to be wired, a Direct Deposit Sign-Up form (SF-1199A) must be completed by your financial institution and returned to this office with a copy of a voided check.

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (**Environmental Review Procedures**). Funds for such activities may not be obligated or expended until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

Please execute two (2) copies of the HOME-ARP Grant Agreement with electronic signatures. In response to COVID-19, HUD authorizes you to electronically execute the grant agreement with your electronic signature. Return one (1) of the agreements to this office to the attention of CPD General Correspondence Mailbox at [cpd\\_generalcorr-okc@hud.gov](mailto:cpd_generalcorr-okc@hud.gov). Maintain a copy of the agreement with your original signature on site in your program files.

HUD congratulates the City of Lawton on its grant award, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information of assistance, please contact Steven Hoover, Community Planning and Development Representative at 405-609-8449 or [steven.n.hoover@hud.gov](mailto:steven.n.hoover@hud.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read 'Earl Cook', with a stylized flourish at the end.

Earl Cook, Director,  
Office of Community Planning and Development

Enclosures

External HUD Distribution:

Internal HUD Distribution:

6ID Reading File

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Originator:

<b>Correspondence</b>	<b>Originator</b>	<b>Concurrence</b>	<b>Concurrence</b>	<b>Concurrence</b>
Code	6ID	6ID	6ID	
Name	Steven Hoover			
Initials	sh			
Date	09/22/2021			

Official Record Copy

U.S. Department of Housing and Urban Development

form HUD-713.1 (02/03)

Previous edition is obsolete.