

Memorandum

To: Julie Magness, Budgeting and Accounting Supervisor
Thru: Jeffery Temple, Parks and Recreation Director
From: Keith Neitzke, Parks & Grounds Superintendent
Date: 8/9/2021
Subject: **Mowing & Litter Contract Area R**
Contract Number: CL21-032

After careful review of bid documents it is staff's recommendation to award this contract, CL21-032 – Area R to **Adult & Teen Challenge of Oklahoma.**

The bid submitted by Complete Landsculpture of Texas, LP is deemed non-responsive as per Section 9 “Changes to Specifications” of the General Conditions for Bidding Requirements Contracts. Complete Landsculpture added a note to their price bid which states their per visit pricing is based on 18 mowings a year and if their frequencies are reduced or delayed extra work pricing may be necessary.

CC: Marcie Sego, POC for Financial Services