



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, April 23, 2024

2:00 PM

Lawton City Hall
Council Chambers/Auditorium

MEETING CALLED TO ORDER WITH INVOCATION, PRESENTATION OF COLORS, AND PERFORMANCE BY THE MACARTHUR HIGHLANDER BATTALION JROTC

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

ROLL CALL

PRESENTATION:

Employee Spotlight Award: Brent Tilley, Public Works

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time. The Mayor and Council will receive comments from audience members. Council may recommend to the individual or group as to what action they should take, i.e., refer the situation to a particular department or person at the city offices. Each speaker will have a 3-minute time limit, each topic will have a 9-minute time limit, and Audience Participation will be limited to 30-minutes in total.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider the following two (2) damage claims recommended for approval [24-1455](#) and resolutions authorizing payments for Lu and Amanda Hales in the amount of \$189.00, and Kelly Price in the amount of \$4,031.31.

Attachments: [DC-2024-006, Price, Kelly-Memorandum](#)
[DC-2024-006, Price, Kelly-Resolution and Warrant of Atty](#)
[DC-2024-008, Hale, Lu and Amanda-Memorandum](#)

2. Consider the following damage claims recommended for denial: Sandra Roberts in the amount of \$220.00, and Southwestern Bell Telephone Company, dba AT&T Oklahoma in the amount of \$2,185.84. [24-1456](#)

Attachments: [DC-2024-005, SWBT.AT&T-Memorandum](#)
[DC-2024-007, Roberts, Sandra-Memorandum](#)
3. Consider and take action on awarding contract (CL24-015) Electro Fusion Polyethylene Pipe Fittings needed to continue repair, maintenance, and construction of the sewer system, to the lowest responsive and responsible bidder, Core & Main, LP. [24-1429](#)

Attachments: [Department Recommendation CL24-015](#)
[Abstract.docx](#)
[CL24-015 Core & Main Contract & Terms](#)
4. Consider and approve extension of contract (CL23-021) Sulfuric Acid with Univar Solutions of Dover, Florida. [24-1430](#)

Attachments: [Univar Ext Form Yr 2](#)
[OG Contract](#)
[Dept Recommendation Year 2](#)
5. Consider extending contract RFPCL22-026 City Wide Hardware Software Contract to The Jasper Group International of Delray Beach, Florida for an additional year. [24-1460](#)

Attachments: [Dept Rec - Jasper Memo 041922](#)
[Jasper Extension Form Yr 3](#)
6. Consider extending contract RFPCL23-032 Temporary Employment Services to Express Employment Professional of Edmond, OK for an additional year. [24-1461](#)

Attachments: [Original Contract](#)
[Dept. Recommendation](#)
7. Consider extending contract RFPCL23-031 Workers' Compensation Administrative Services to United Safety and Claims, Inc. of Tulsa, OK for an additional year. [24-1462](#)

Attachments: [United Safety Ext. Form](#)
[RFPCL23-031 Department Extension Memo](#)
[Original Contract \(2\)](#)
8. Consider and take action approving Change Order 1 increasing the contract by \$769,740.00 and increasing the project length by 45 days for 2023 CIPP Liner Project PU2307 as constructed by SAK Construction, LLC, to add approximately 2,600 linear feet to the project, with a final contract amount of \$9,249,784.00. [24-1454](#)

Attachments: [Cipp Change Order 1- Signed](#)
9. Consider approving a Limited Event Support Agreement with Lawton Fort [24-1457](#)

Sill City-Wide Juneteenth Inc. to support a public, family-friendly Juneteenth Celebration.

Attachments: [Exhibit A Lawton Fort Sill City-Wide Juneteenth Inc 2024 Budget](#)
[Lawton Fort Sill City-Wide Juneteenth Inc Agreement 2024](#)

10. Considering approving a 3-year agreement with Fidelity Communications to provide dedicated high speed internet to specific City of Lawton locations. [24-1458](#)

Attachments: [Updated Executable Contract - ENT City of Lawton - 4-16-24.pdf](#)

11. Considering approving a resolution amending the City of Lawton FY 2023-2024 budget, as amended, by appropriating \$388,000.00 to the Hotel/Motel Fund for payments to Lawton Lodging LLC, Lawton Economic Development Authority, and Lawton-Fort Sill City-Wide Juneteenth Inc. [24-1464](#)

Attachments: [04.23.24 Hotel Motel Resolution](#)

12. Consider approving the closure of the Lawton Public Library on Saturday, May 25, 2024, and Saturday, August 31, 2024, in conjunction with the City's observed holidays of Memorial Day and Labor Day. [24-1432](#)

13. Consider approving a revocable permit for parking and maneuvering and the installation of a fence in the right-of-way along NW Cache Road for Lawton Public Schools at 900 NW Cache Road, and authorize the Mayor and City Clerk to execute the permit. [24-1439](#)

Attachments: [Revocable Permit](#)
[Site Plan](#)

14. Consider ratifying an unwavering support letter signed by the Mayor for Lawton Area Transit System and Proposed Enhancements. [24-1463](#)

Attachments: [Executed Letter of Support](#)

15. Consider accepting and acknowledging an agreement between the Lawton Water Authority (for the benefit of the City of Lawton), and Schoolhouse Slough Convenience Store, LLC for the management and operation of the Schoolhouse Slough Convenience Store and Fuel System, contingent upon the Lawton Water Authority approving the agreement. [24-1479](#)

Attachments: [Agreement and Exhibit](#)

16. Consider approving a letter to the Secretary of Transportation that, subject to appropriations in the FYE 2025 budget, commits the City of Lawton to the 20% match for the 2024 FTA Section 5339(b) Grants for Bus and Bus Facilities and Low-No Program and authorize the Mayor to sign. [24-1484](#)

Attachments: [Letter](#)

17. Consider approving appointments to boards and commissions. [24-1478](#)

Attachments: [Board Appointments- 04.23.24](#)

UNFINISHED BUSINESS

18. Consider adopting a resolution declaring the structures located at 1406 NW Williams Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [24-1395](#)

Attachments: [Resolution No. 24-](#)
[Exhibit A](#)
[Photos of the property](#)

BUSINESS ITEMS:

19. Consider approving a site license agreement with Tyler Technologies to allow mobile licensing for all First Responder agencies within Comanche County that will enable them to use the same application Lawton Fire Department and Lawton Police Department currently uses. [24-1434](#)

Attachments: [Lawton, OK Law and Fire Field Mobile Amendment 021524 040124.pdf](#)

20. Consider approving a Redevelopment Agreement by and among the City of Lawton, the Lawton Economic Development Authority, the Lawton/Fort Sill Economic Development Corporation, and Fisher59 Properties, LLC, for the development of a distribution center within the Airport Industrial Park. [24-1388](#)

Attachments: [Fisher59 Redevelopment Agreement Final](#)
[Fisher59 Project Sketch](#)

21. Hold a public hearing and adopt a resolution declaring the structures located at 106 SW 18th Street, 110 NE Arlington Drive, 201 NW 3rd Street, 215 NW Arlington Avenue, 307 SW Washington Avenue, 401 SW Summit Avenue, 504 NW Bell Avenue, 510 NE Patterson Avenue, 1209 SW 23rd Place, 1816 NW Arlington Avenue, 1901 SW N H Jones Avenue, 2110 SW N H Jones Avenue, 2322 NW 38th Place, 2410 SW G Avenue, 2417 SW J Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [24-1446](#)

Attachments: [Exhibit A's](#)
[Photos of Structures](#)
[Resolutions](#)

22. Hold a public hearing to receive any citizen recommendations or concerns for the upcoming FFY 2024 Annual Action Plan (AAP) and approve a draft version of the FFY 2024 AAP that includes Public Service Organization (PSO) Funding recommendations. [24-1465](#)

Attachments: [FFY 2024 AAP Project/Activity list with Allocation Amounts](#)
[FFY 2024 AAP Draft](#)
[CPC Minutes 3/14/2024](#)
[CPC Minutes 4/11/2024](#)

23. Hold a public hearing and consider a resolution amending the 2030 Land Use Plan for the City of Lawton from Residential/High Density to Commercial for the property located at 3116 SW J Avenue, Lawton, OK 73505, and take appropriate action as deemed necessary. [24-1466](#)

Attachments: [Resolution No. 24-](#)
[Location Map](#)
[3116 SW J Ave ALUP application](#)
[2406 - C2.0 Conceptual Site Plan 2024-0227](#)
[Analysis \(3116 SW J Avenue\) 2024-0322](#)
[CC Mailing Notices](#)
[03.28.2024 CPC Minutes](#)

24. Hold a public hearing and consider an ordinance for a rezoning request for the property located at 3116 SW J Avenue, Lawton, OK 73505, changing the zoning classification from R-1 Single Family Dwelling District to C-4 Tourist Commercial District, and take appropriate action as deemed necessary. [24-1468](#)

Attachments: [Ordinance No. 24-](#)
[Location Map 3116 SW J](#)
[3116 SW J REZONING application.doc](#)
[2406 - C2.0 Conceptual Site Plan 2024-0227](#)
[Analysis \(3116 SW J Avenue\) 2024-0322](#)
[CC Mailing Notices](#)
[03.28.2024 CPC Minutes](#)

25. Discuss plans and specifications for Engineering Project PR2310 - East Side and Lee West Park Improvements, Phase II and provide direction to staff. [24-1433](#)

26. Consider approving an ordinance pertaining to Court Procedure, amending Section 9-1-128, Article 9-1, Chapter 9, Lawton City Code, 2015, relating to Enforcement of fines and costs - imprisonment, work and community service by establishing community service hours may be credited toward fines and costs of various offenses, setting forth the credit rate, providing for severability and establishing an effective date. [24-1440](#)

Attachments: [Comm Service Ordinance V2](#)

27. Consider repealing Council Policy 11-2 Community Service Program and renumbering it to Council Policy 9-4 Community Service Program, shifting its oversight from the Police Department to the Parks and Recreation Department, amending the policy to designate the Parks and Recreation Director as point person for community service assignments and including reference to applicable City Code Sections. [24-1441](#)

Attachments: [Council Community Service Policy Clean Copy](#)
[Council Community Service Police Track](#)

28. Consider approving an ordinance pertaining to revocable permits by creating Section 20-1-101.1, Article 20-1, Chapter 20, Lawton City Code, 2015, by establishing a section that allows certain improvements to be placed upon the street right-of-way and/or public utility easement without obtaining a revocable permit, providing for severability, establishing an effective date and allowing for floor amendments. [24-1435](#)

Attachments: [Ord 24](#) [RP exceptions](#)

29. Receive an update on the Bulk Waste Program and take action as deemed necessary. [24-1469](#)

Attachments: [Bulky Waste 4 23 24](#)

STAFF REPORTS:

30. Provide City Council with an update on the FY 2023 Audit Process [23-991](#)
31. Receive an update on the implementation and success of Council Policy 6-1. [24-1470](#)

EXECUTIVE SESSION ITEMS:

32. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to discuss possible candidates for the position of City Attorney, and, if necessary, take appropriate action in open session. [24-1474](#)
33. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of John Ratliff as City Manager, and in open session take other action as necessary. [23-1099](#)
34. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss a pending action with Oklahoma Department of Environmental Quality concerning a Notice of Violation issued by ODEQ to the City on April 18, 2024, in relation to the City of Lawton Wastewater Treatment Facility relating to Permit Violations; Ammonia, CBOD5, and TSS Exceeded Permit Limits; Dissolved Oxygen Below Permit Limits; Discharge without a Permit and, if necessary, take appropriate action in open session. [24-1476](#)
35. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss a pending action with Oklahoma Department of Environmental Quality concerning a Notice of Violation issued by ODEQ to the City on February 14, 2024, in relation to the City of Lawton Municipal Solid Waste Landfill and the FY 2022 and FY 2023 financial assurance mechanism update, local government test, not having been submitted by December 31, 2022 and December 31, 2023, respectively, and, if necessary, take appropriate action in open session. [24-1451](#)

36. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss potential litigation against the real property owners of the recently demolished burnt nursing home located at 1301 NW Andrews Avenue, and take appropriate action in open session. [24-1459](#)

ADJOURNMENT

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."