

ORDINANCE NO 25-__

AN ORDINANCE PERTAINING TO ADMINISTRATION BY AMENDING SECTION 2-3-16-400, DIVISION 2-3-16 IN ARTICLE 2-3, CHAPTER 2, LAWTON CITY CODE, 2015, BY PROVIDING THAT THE MAYOR OR MAYOR PRO TEM SHALL SERVE AS THE CHAIRPERSON OF THE COUNCIL BUDGET AND EFFICIENCY COMMITTEE; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

ORDINANCE

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LAWTON, OKLAHOMA THAT:

SECTION 1. Section 2-3-16-400 is hereby amended to read as follows:

2-3-16-400 – Creation, Purpose, Membership, Terms of Office and Duties

- A. There is hereby established a Council Budget and Efficiency Committee for the purpose of: (1) meeting regularly with the city manager and staff in budget workshops and other regular/special meetings for the purpose of providing guidance to the city manager and promoting efficiency in the preparation of the city's annual preliminary budget for city council's consideration, and after the city manager's presentation of the preliminary budget to city council, (2) hold budget workshops on behalf of the city council to assist in the finalization of the annual budget for city council approval, (3) improving and measuring efficiency within municipal divisions and departments, (4) discussing and making recommendations on other financial matters the committee deems appropriate Note: nothing contained herein is intended to usurp (a) the city manager's duty to prepare an annual preliminary budget as set forth in Section C-3-3 of the Lawton City Charter, nor (b) the city council's duties as set forth in Section C-2-4 of the Lawton City Charter, to include the adoption of an annual budget.
- B. The Council Budget and Efficiency Committee shall consist of three council members who shall serve as voting members on the committee. Additionally, the mayor or mayor pro tem shall serve on the committee as the chairperson in a non-voting capacity. With

the exception of the first three councilmembers appointed to serve on the committee, the council members shall serve for a one-year term and will be nominated by the mayor and appointed by the city council as a whole during January of each new calendar year. The first three councilmembers to serve on the committee will be appointed by the city council in the month during which this ordinance becomes effective and will serve on the committee until the next January when new mayoral nominations and council appointments will occur for members to serve on the committee.

- C. Subject to the provisions set forth herein, the committee shall establish its own rules and procedures and publish by-laws. The committee shall follow and comply with the requirements of the Oklahoma Open Meetings Act.
- D. The committee shall meet at a minimum of once a month, provided that there is an agenda. The committee will also discuss and make recommendations on other financial matters it deems appropriate.
- E. The committee shall have the authority to hold budget workshops and other regular/special meetings with the city manager and the city's various department directors for the purpose of providing guidance in the creating of the preliminary budget. After the city manager presents the preliminary budget to the city council for consideration, the committee shall have authority to hold additional budget workshops on behalf of the city council to assist in the finalization of the annual budget for city council approval. Such workshops shall include but are not limited to workshops addressing: (1) personnel and salaries, (2) capital outlay, (3) city fee schedule, (4) capital improvement program, (5) materials and other services and charges (i.e. operating expenses). Nothing in this section shall prohibit the city council from also conducting budget workshops as it deems appropriate.
- F. Nothing set forth in this Section will alter the deadlines and responsibilities applicable to the city and its governing body as set forth in Oklahoma Municipal Budget Act in 11 O.S. §17-201 et. seq.

SECTION 2. Severability Clause. If any section, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

SECTION 3. Effective Date. The provisions of this ordinance shall become effective thirty (30) days after the date of the ordinance's passage.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Lawton, Oklahoma,
that: SAID ORDINANCE IS ADOPTED

ADOPTED and APPROVED by the Council of the City of Lawton, Oklahoma this ____ day of
February, 2025.

STANLEY BOOKER, MAYOR

ATTEST:

DONALYNN BLAZEK SCHERLER, CITY CLERK

APPROVED as to form and legality this ____ day of February, 2025.

CITY ATTORNEY

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BRIEF GIST

This ordinance amends the composition of the Council Budget and Efficiency Committee by stating that in addition to the mayor, the mayor pro tem may also serve on the committee as the chairperson in a non-voting capacity.

ADOPTED and APPROVED by the Council of the City of Lawton, Oklahoma this 25th Day of February, 2025.

STANLEY BOOKER, MAYOR

ATTEST:

DONALYNN BLAZEK-SCHERLER, CITY CLERK

(Published in the Lawton Constitution this ____ day of _____, 2025.)