



Human Resources Department

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TO: Deaven Newell, Accountant
THRU: Craig Akard, Human Resources Director *CA*
FROM: Candy Brown, Deputy Director Human Resources
RE: RFPCL 25-005 Employee Physicals
DATE: October 17, 2024

The City of Lawton received one (1) proposal in response to RFPCL25-005 for employee physicals from Comanche County Hospital Authority DBA MMG Occupational Health Medicine.

The proposal was reviewed by the Human Resources staff and meets specifications in all respects. They are the current vendor facilitating employee physicals for the City of Lawton. Comanche County Hospital Authority DBA MMG Occupational Health Medical has established an excellent working relationship with the City of Lawton. The department recommends awarding the contract to Comanche County Hospital Authority DBA MMG Occupational Health Medical.

The cost of employee physicals was budgeted to be paid out of the Professional and Technical Service Account, 100-01-15-1501-000-52002.