



**City of Lawton**  
Public Works Department  
**Equipment Maintenance Division**  
2215 SW 3rd Street  
Lawton, Oklahoma 73501  
(580) 581-3415      FAX (580) 581-3543

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**MEMORANDUM**

**TO:** Colbie Garret, Buyer & Contracts  
**THRU:** Larry Wolcott , Director of Public Works *LSW*  
**FROM:** David Miller Equipment Maintenance Superintendent *DM*  
**SUBJECT:** Contract Extension Notification  
**DATE:** 19-Jun-24

**Contract Name: Emergency Generator**  
**Contract Number: CL23-040**

It is recommended we extend the Emergency Generator Maintenance contract for Elite Power Inc, for an additional year.  
This company meets or exceeds all the requirements of generator maintenance specifications.

Funding Source: 51025 Contractual Maintenance

Thank you.

David Miller  
Equipment Maintenance Superintendent