



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, January 14, 2025

6:00 PM

Lawton City Hall
Council Chambers/Auditorium

MEETING CALLED TO ORDER WITH INVOCATION, PLEDGE OF ALLEGIANCE, AND SALUTE TO OKLAHOMA STATE FLAG

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

ROLL CALL

PRESENTATION:

True North Award: Adam Morrison

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Lawton citizens who have completed a Request to Speak Form and wish to address business not listed on the agenda may step forward at this time.

To ensure compliance with the Oklahoma Open Meeting Act, the Mayor and Council will receive comments but will NOT engage in direct responses. However, they may refer matters to the appropriate department or individual for further consideration and follow-up action.

To participate, speakers must submit a Request to Speak Form to the City Clerk and reside within the Lawton city limits. Each speaker is allotted 3 minutes, with a maximum of 9 minutes per topic, and Audience Participation is limited to 30 minutes total. All participants are expected to follow the Rules of Decorum as outlined in Council Policy 1-6.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving one (1) damage claim (recommended for approval) and authorizing payment for Marcel Jordan in the amount of \$2,200.00. [24-2243](#)

- Attachments:** [DC-2024-062, Jordan, Marcel Memorandum](#)
[DC-2024-062, Jordan, Marcel Resolution and Warrant of Attorney](#)
2. Consider the following three (3) damage claims recommended for denial: [24-2244](#)
Antranet Moorer in the amount of \$4,969.11, Carla Eldridge in the amount of \$17,215.42, and Mariah Cole in the amount of \$1,511.98.
- Attachments:** [DC-2024-064, Moorer, Antranet Memorandum](#)
[DC-2024-065, Eldridge, Carla Memorandum](#)
[DC-2024-067, Cole, Mariah Memorandum](#)
3. Consider adopting a resolution approving the joint petition settlement in the amount of \$750.00 and making payment in the workers' compensation claim of Jesus Munoz. [24-2242](#)
- Attachments:** [Munoz WC Resolution](#)
4. Consider adopting a resolution authorizing traffic control measures as deemed necessary by the Public Works Director within 1000 feet of 151 NW Sheridan Road necessary for the safety and wellbeing of affected citizens. [24-2166](#)
- Attachments:** [Braums](#)
[Braums Traffic Control Resolution](#)
5. Consider adopting a resolution authorizing traffic control measures with the removal of the left turn lane only on SW 6th street at Lee Blvd, changing the southbound and northbound intersections to be a left turn or straight through lane. [24-2225](#)
- Attachments:** [6th & Lee left turn - Report \(draft\)](#)
[Lee 6th Map](#)
[Lee 6th Resolution](#)
6. Consider approving a Resolution amending the City of Lawton FY25 budget, as amended, by appropriating \$395,000.00 to the Capital Improvement Projects Fund to fund abatements through the Neighborhood Services Division. [24-2215](#)
- Attachments:** [01.14.25 D&D Abatements Resolution](#)
7. Consider approving a Resolution amending Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, pertaining to Chapter 6, Buildings, Construction and Housing, by amending Article A-6-1. [25-0005](#)
- Attachments:** [C-6 Roofing fee addition](#)
8. Consider awarding contract (CL25-015) Sludge Dewatering Polymer to Polydyne, Inc. of Riceboro, GA, used to treat the wastewater from the treatment process at the Medicine Park Water Treatment Plant. [24-2214](#)
- Attachments:** [Abstract](#)
[CL25-015 Dept. Recommendation](#)

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9. Consider extending contract (CL23-011) Cationic Polymer with Polydyne, Inc, used to treat water at the water treatment plants. [24-2235](#)
- Attachments:** [CL23-011 Cationic Polymer OG Contract](#)
[Dept. Recommendation Yr 3](#)
[Ext. Form - Polydyne Yr. 3](#)
10. Consider extending contract (CL23-008) Fluorosilicic Acid with Univar Solutions USA, Inc, used to treat water at Medicine Park Water Treatment plant. [24-2236](#)
- Attachments:** [Vendor Ext. Form Yr 3 - Univar](#)
[CL23-008 Fluorosilicic Acid OG Contract](#)
[Dept. Ext. Memo Yr 3](#)
11. Consider awarding the contract (RFPCL25-016) Maintenance of Public Grounds with Bedrock Nursery of Lawton, OK [24-2238](#)
- Attachments:** [Dept. Recommendation Yr 1](#)
[Abstract.docx](#)
12. Consider approving a request to enter into a memorandum of understanding with the Elgin Police Department and the City of Lawton authorizing the utilization of the Lawton Police Department's Training Facility to train their new officers in the Council of Law Enforcement and Training's Basic Academy (CLEET) which has been authorized by formal board action. [24-2239](#)
- Attachments:** [CLEET MOU - Elgin Police Department](#)
13. Consider approving a request to enter into a memorandum of understanding with the Kiowa County Sheriff's Office and the City of Lawton authorizing the utilization of the Lawton Police Department's Training Facility to train their new officers in the Council of Law Enforcement and Training's Basic Academy (CLEET) which has been authorized by formal board action. [24-2240](#)
- Attachments:** [CLEET MOU - Kiowa County Sheriff's Office](#)
14. Consider approving a Memorandum of Understanding between the City of Lawton, the Lawton Police Department and the Office of the District Attorney for the Fifth District of Oklahoma and authorize the Mayor and City Clerk to sign and execute the Memorandum of Understanding. [24-2224](#)
- Attachments:** [Proposed Memorandum of Understanding](#)
15. Consider approving the Mutual Aid Agreement (MAA) between the United States Army Garrison Fort Sill (USAG) and the City of Lawton Fire Department for the benefit of all hazards mutual aid fire support, not limited to: wildfires, prescribed fire burns, search and rescue, floods, plane crashes, and training. [24-2211](#)
- Attachments:** [25MAA002 City of Lawton - Lawton Edits Final](#)
16. Consider and take action in approving Amendment Number 1 to the [24-2165](#)
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Professional Services Agreement with Jacobs Engineering Group, INC, for Project Management Services in the total amount not to exceed \$741,114.00 for an additional 28 months of services.

Attachments: [Fully Executed Agreement for 3rd party services Amendment No. 1 unsigned](#)

17. Consider approving Amendment No. 2 to the professional design services agreement with H.W. Lochner, Inc. on Project EN2106 - Rehabilitation of Cache Road Bridges(M09-1&M09-2) Eastbound & Westbound over Wolf Creek. [24-2223](#)

Attachments: [20241224-EN2106 Proposed Contract Amendment No 2](#)

18. Consider awarding a construction contract to K&R Builders on Project EN2112 - Cache Road Bridge Rehab in the amount of \$1,851,666.36. [24-2212](#)

Attachments: [K&R Builders Contract](#)
[20241205 Project EN2112 Award Recommendation & Bid Tabs.pdf](#)

19. Consider approving Amendment No. 2 in the amount \$240,100 to the professional services contract with C.H. Guernsey & Company for complete design services on the Project EN2201 - Library Ceiling Renovation. [24-2226](#)

Attachments: [City of Lawton EN2201 Library Ceiling Renovation Amend No. 1_123024.pdf](#)

20. Consider approving the Final Change Order No.2 with an overall deduction of \$26,786.38 and accepting Project EN2205-Construction of NE 29th St. Drainage Culvert and Appurtenances (M14-4) over Tributary to Wrattan Creek, as constructed by K&R Builders, thereby releasing retainage in the amount \$29,760.47 and placing the Maintenance Bond into effect. [24-2221](#)

Attachments: [Payment Certificate](#)
[Brown Signed Lien Release K & R Builders - Wrattan Creek Project](#)
[CGC Signed Lien Release](#)
[Direct Traffic Lien Release_0001](#)
[Sioux Signed Lien Release](#)
[Sutterfield Signed Lien Release](#)
[Maintenance Bond](#)
[2316 K&R Estiamte #6, Final](#)
[EN2205 Change Order No 2 - Lochner & KR Signed.pdf](#)
[K&R Release to City](#)

21. Consider approving a lease agreement with Hillary Development, Incorporated for the purpose of securing a temporary office space for the Parks and Recreation Lake Division Headquarters. [24-2241](#)

Attachments: [2025 City Of Lawton Lease Agreement w_HillaryGL](#)

22. Consider accepting \$34,168.00 in State Aid funds from the Oklahoma Department of Libraries to be designated for library materials and authorizing [24-2252](#)

the Mayor to sign the agreement and claim form.

Attachments: [Lawton SFY24 State Aid Agreement - partially signed.pdf](#)
[Lawton State Aid SFY24 Claim.pdf](#)
[OAC Title 405 Chapter 25 State Aid Grants to Public Libraries.pdf](#)

23. Consider approving offsite improvement construction plans for a water line and fire hydrants to serve Marie Detty - Youth Shelter and Office, to be located at 4521 SW Lee Blvd subject to the conditions listed. [24-2232](#)

Attachments: [Plans and Profiles Red Lined with Conditions 12.12.2024 CPC Minutes](#)

24. Consider approving the construction plat for Oak Ridge Addition, Part 2A, located on the northeast corner of SW 67th Street and SW Bishop Road containing approximately 17.25 acres, subject to conditions. [24-2229](#)

Attachments: [Oak Ridge Part 2A - Set \(Half Size\) v2 \(1\) 12.12.2024 CPC Minutes](#)

25. Consider accepting the access easement from MPT of Lawton-LIMA, LLC for Boyles Landing Section 1, for the Ad Valorem Streets project EN1707P2A, authorizing the Mayor and City Clerk to execute the documents. [24-2209](#)

Attachments: [Easement - Southwestern Medical Center Sidewalk](#)

26. Consider accepting the temporary construction easement and permanent utility easement from Steven Crow for property located at 1704 NW Cache Road for the water main and sidewalk project # PU2107, authorizing the Mayor and City Clerk to execute the documents, and payment for the same. [24-2222](#)

27. Consider ratifying the City Manager's personnel changes made after the FY25 budget was approved on June 3, 2024. [24-2201](#)

Attachments: [Personnel Changes FY25](#)

28. Consider accepting the Annual ADA Report that outlines completed ADA accessibility projects, work done towards compliance, and the money expended on each project as required by the settlement agreement reached in the case of Joseph Harper and Vivian Wheeler vs City of Lawton dated December 9, 2013. [24-2231](#)

Attachments: [2034-2024 Report on ADA compliance](#)
[ADA EXECUTIVE SUMMARY TO COUNCIL 23-24](#)

29. Consider approving the actual costs of the dismantling and removal of dilapidated buildings and other expenses that may be necessary in conjunction with same by approving invoices for demolition of properties as required by State Statue 11-22-112.4 for properties located at 4628 SW G Avenue, 2609 SW E Avenue, 401 SW Summit Avenue, 2409 SW C Avenue, 907 SW 7th Street, 1612 SW E Avenue, 511 NW Mission Blvd., 1407 SW 8th Street, 602 SW H Avenue, 916 SW D Avenue, 2612 SW G Avenue, 404 [24-2208](#)

SW 23rd Place and 1502 SW Summit Avenue.

Attachments: [Invoice\(s\)](#)

30. Pursuant to action taken on December 3, 2024, consider rescinding Resolution No. 24-026, which declared the structure(s) located at 1303 NW Laird Avenue a dilapidated structure. [24-2216](#)

Attachments: [Resolution No. 24-026](#)

31. Consider approving the Claims List for December 7, 2024, through January 2, 2025. [25-0003](#)

32. Consider approving the minutes of the December 10, 2024 City Council Meeting. [24-2234](#)

33. Consider approving appointments to boards and commissions. [24-2253](#)

Attachments: [Board Appointments- 01.14.2025](#)

BUSINESS ITEMS:

34. Receive a presentation from Natalie Fitch and Dede Armes on a proposed Safe Haven Baby Box to be installed at a Lawton Fire station and take action as necessary. [24-2237](#)

35. Consider approving a resolution amending the City of Lawton FY25 Budget, as amended, by appropriating up to \$1,600,000.00 to the General Fund to provide assistance in development financing to Fisher59 Properties, LLC per the Redevelopment Agreement. [25-0004](#)

Attachments: [01.14.25 Fisher59 Resolution](#)

36. Contingent upon a companion budget amendment being approved, consider approving the First Amendment to Redevelopment Agreement by and among the City of Lawton, a municipal corporation (“City”), the Lawton Economic Development Authority (“LEDA”), a public trust having its beneficiary the City of Lawton, the Lawton-Fort Sill Economic Development Corporation (“LEDC”), an Oklahoma 501(c)(6) not-for-profit corporation, and Fisher59 Properties, L.L.C., a Texas limited liability company, duly authorized to conduct business in the State of Oklahoma. [24-2245](#)

Attachments: [First AmendFisher59 Agmt-EXE](#)

37. Hold a public hearing and consider an amendment to the 2030 Land Use Plan from Agriculture to Residential/Low Density for a tract of land approximately 156.37 acres, located to the southeast of SW 67th Street and SW Bishop Road Lawton, OK 73505 and take appropriate action as deemed necessary. [24-2228](#)

- Attachments:** [Resolution No. 25-](#)
[Prairie Acres Rezoning](#)
[DEVELOPMENT SKETCH \(11-8-24\)](#)
[ZONE DESC](#)
[Analysis RZ ALUP \(Prairie Acres Addition\) 2024-1205](#)
[CC Newspaper Notice Rezone & ALUP 1.14.2025 Executed](#)
[CC Mailing Notice Rezone and ALUP 01.14.2025 Executed](#)
38. Hold a public hearing and consider a change of zoning from the A-1 General Agricultural District to the A-2 Suburban District and the Residential Estate District zoning classification for a tract of land approximately 156.37 acres, located to the southeast of SW 67th Street and SW Bishop Road Lawton, OK 73505 and take appropriate action as deemed necessary. [24-2230](#)
- Attachments:** [Ordinance No. 25-](#)
[Prairie Acres Rezoning](#)
[DEVELOPMENT SKETCH \(11-8-24\)](#)
[ZONE DESC](#)
[Analysis RZ ALUP \(Prairie Acres Addition\) 2024-1205](#)
[CC Newspaper Notice Rezone & ALUP 1.14.2025 Executed](#)
[CC Mailing Notice Rezone and ALUP 01.14.2025 Executed](#)
[12.12.2024 CPC Minutes](#)
39. Consider a proposal to develop mountain bike and BMX trails utilizing community volunteers and donations, and direct staff as necessary. [24-2095](#)
40. Consider approving the purchase of a Cyber Liability Insurance at a cost \$180,015.47 per year for the City of Lawton through the city's insurance broker INSURICA. [24-2220](#)
- Attachments:** [24-2220 24-25 Cyber Quote Comparison.pdf](#)
[24-2220 AXA \\$2M Quote.pdf](#)
[24-2220 \\$750K Excess Cyber Crime Quote.pdf](#)
41. Consider repealing or re-affirming Resolution 24-175 to allow the property owner of real property located at 2102 SW 16th Street to obtain a building permit to remodel the single-family residence that was declared dilapidated by City Council on July 23, 2024 and take action as necessary. [25-0001](#)
- Attachments:** [Resolution No. 24-175](#)
[Original Pictures](#)
[1.3.2025](#)
42. Consider approving an ordinance pertaining to Utilities, amending Section 22-1-1-104, Division 22-1-1, Article 22-1, Chapter 22, Lawton City Code, 2015, relating to payment and penalties for nonpayment of utility and/or landfill bills by granting the city manager in certain circumstances the authority to approve payment plans, and in limited instances to include the waiving of fees/charges; setting forth requirements; providing for severability, and establishing an effective date. [25-0002](#)
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Attachments: [13. 11. FD comments Draft Ordinance Payment Plans & Waiver](#)

43. Consider approving an ordinance pertaining to Offenses and Crimes, amending Section 16-5-2-222, Division 16-5-2, Article 16-5, Chapter 16, Lawton City Code, 2015, relating to the Prevention of Youth Access to Tobacco by retitling Section 216-5-2-222 to reflect the legal age of twenty-one as it pertains to the sale or furnishing of tobacco or vapor products, providing for severability and establishing an effective date. [24-2217](#)

Attachments: [18 TO 21 ORDINANCE](#)

44. Consider approving an ordinance pertaining to Administration, amending Section 2-3-19-403, Division 2-3-19 in Article 2-3, Chapter 2, Lawton City Code, 2015, relating to Boards, Commissions and Committees by amending the composition of the Homeless Action Committee, modifying the appointment of a chairperson for the Homeless Action Committee, providing for severability, and establishing an effective date. [24-2248](#)

Attachments: [Homeless Action Committee Amendment](#)

45. Discuss possible changes to the Streets and Bridges Committee, including renaming the committee to the Streets, Bridges, and Development Review Committee, expanding the scope of work of the committee, providing direction to the committee regarding street project for 2025, and providing direction to staff on funding street projects. [25-0019](#)

46. Consider an ordinance pertaining to Administration by repealing and reserving Sections 2-3-4-326 and 2-3-4-327, Division 2-3-4, Article 2-3, Chapter 2, Lawton City Code, 2015, related to Boards, Trusts, Commissions, and Committees, in order to dissolve the Traffic Commission, providing for severability, and establishing an effective date. [25-0009](#)

Attachments: [Traffic Commission Ordinance 25-](#)

47. Consider an ordinance pertaining to Vehicles and Traffic by creating Section 23-1-107, Article 23-1, Chapter 23, Lawton City Code, 2015 to include Emergency and Experimental Regulations, which was previously found in Chapter 2 of Lawton City Code, providing for codification, providing for severability, and establishing an effective date. [25-0015](#)

Attachments: [Chapter 23 Ordinance](#)

48. Consider an ordinance pertaining to Miscellaneous Provisions by amending Section 18-10-1-1016, Division 18-10-1, Article 18-10, Chapter 18, Lawton City Code, 2015, to remove a reference to the Traffic Commission, providing for severability, and establishing an effective date. [25-0012](#)

Attachments: [Ord. 25-](#)

49. Consider an ordinance pertaining to Bicycles by amending Division 23-18-1808, Article 23-18, Chapter 23, Lawton City Code, 2015, to remove a [25-0014](#)

reference to the Traffic Commission, providing for severability, and establishing an effective date.

Attachments: [Chapter 23 Traffic Commission Ordinance](#)

50. Direct staff to make a revision to Council Policy 6-01, "Open for Business", in order to mandate that residential building permits and sign permits be issued within 14 calendar days upon receipt of all required documentation. This policy update is to take effect on April 1, 2025. [25-0021](#)
51. Discuss potential solutions and initiatives to promote clean and safe neighborhoods as part of the Kids First Initiative and the priorities outlined in Mayor Booker's 2025 New Year Address, including but not limited to issues such as litter, dilapidated and vacant properties, and vagrancy, and take any action deemed necessary. [24-2249](#)

STAFF REPORTS:

52. Provide City Council with an update on the FY 2023 and FY 2024 Audit Process. [23-991](#)

EXECUTIVE SESSION ITEMS:

53. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of Judge Nathan Johnson as Municipal Judge, and in open session take other action as necessary. [24-1982](#)
54. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the investigation and possible pending action with Great Plains Improvement Foundation concerning a HOME Program Finding Report received from U.S. Department of Housing and Urban Development to the City of Lawton on July 26, 2024, and if necessary, take appropriate action in open session. [24-2251](#)
55. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action in the United States District Court for the Western District of Oklahoma titled Kent Jackson, as Personal Representative of the Estate of Israel Williams v. City of Lawton, et al, Case No. 5:23-cv-00284-G, and if necessary, take appropriate action in open session. [25-0006](#)

ADJOURNMENT

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."