



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, November 12, 2024

6:00 PM

Lawton City Hall
Council Chambers/Auditorium

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

ROLL CALL

PRESENTATION:

- True North Award: Cam Huynh, Stormwater Mitigation
- Introduction of Cliff Martin, Streets and Traffic Control Superintendent
- Mayoral Citation: Joshua Smith

PROCLAMATION:

- Native American Heritage Month

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Lawton citizens who have completed a Request to Speak Form and wish to address business not listed on the agenda may step forward at this time.

To ensure compliance with the Oklahoma Open Meeting Act, the Mayor and Council will receive comments but will NOT engage in direct responses. However, they may refer matters to the appropriate department or individual for further consideration and follow-up action.

To participate, speakers must submit a Request to Speak Form to the City Clerk and reside within the Lawton city limits. Each speaker is allotted 3 minutes, with a maximum of 9 minutes per topic, and Audience Participation is limited to 30 minutes total. All participants are expected to follow the Rules of Decorum as outlined in Council Policy 1-6.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one

motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider awarding contract CL25-011 Electrical Instrumentation and Control Services for Public Utilities to Worth Hydrochem of Oklahoma, Inc. [24-2111](#)
Attachments: [Abstract.docx](#)
[Dept Recc to Award CL25-001](#)
[Original Contract](#)
2. Consider accepting the temporary construction easements and permanent utility easements from Soon Seop Hong for 776 NW 16th Street, from Crossroads Building Corporation for 1158 NW Cache Road, and from Johnny and Connie Kinder for 1152 NW Cache Road, for the Cache Road water main and sidewalk project # PU2107, authorizing the Mayor and City Clerk to execute the documents, and payment for the same. [24-2108](#)
3. Consider ratifying the action of the City Manager by accepting the Health Literacy grant of \$5,000.00 from the Oklahoma Department of Libraries for health literacy activities. [24-2121](#)
4. Consider amending Council Policy 3-1 Sexual Harassment to further define what sexual harassment is, the various forms that it may take (verbal, non-verbal and physical), expanding on who shall be covered by the policy, procedures to make a complaint and adding a section dealing with city employees and their interactions with citizens or other non-employees and sexual harassment that may arise from those interactions. [24-2082](#)
Attachments: [CP 3-1 Sexual Harassment clean version](#)
[CP 3-1 Sexual Harassment tracked changes](#)
5. Consider amending Council Policy 3-3 Harassment to further define what harassment is, adding what harassing conduct is and adding bullying to the definition; adding new protected classes; adding new persons covered by the policy and adding an Interactions with Citizens section. [24-2092](#)
Attachments: [COUNCIL POLICY 3-3 Harassment October 2024 Clean](#)
[COUNCIL POLICY 3-3 Harassment October 2024 tracked changes](#)
6. Consider approving Council Policy 04-06: Annual Allocation for PROPEL Funding. [24-2027](#)
Attachments: [COUNCIL POLICY 04-06- PROPEL 2019 Funding Allocation](#)
7. Consider determining the actual costs of the dismantling and removal of dilapidated buildings and other expenses that may be necessary in conjunction with same by approving invoices for demolition of properties as required by State Statue 11-22-112.4 for properties located at 2110 SW N H Jones Avenue. [24-2120](#)
Attachments: [Invoice\(s\)](#)
8. Authorize the City Manager to negotiate with County Commission Josh [24-2139](#)

Powers regarding the possibility of a joint city-county jail trust. Further authorize the City Manager to negotiate a more equitable cost distribution with the county for the funding of the city's emergency communications department.

UNFINISHED BUSINESS

9. Hold a public hearing and consider adopting a resolution declaring the structures located at 908 NW Bell Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [24-2083](#)

Attachments: [Exhibit A](#)
[Photo of Structure](#)
[Resolution](#)

BUSINESS ITEMS:

10. Receive a presentation from CREOKS Health Services Inc regarding the extension of new mental health services in Lawton, Oklahoma, and authorize the Mayor to sign a letter of support for this endeavor. [24-2126](#)

Attachments: [Letter of Support- CREOKS](#)

11. Receive public comments on the usage and allocation of unallocated sales tax revenue received from July 2020 to June 2024. The unallocated funds total \$8,425,974.94. [24-2119](#)

Attachments: [Resolution of Intent No. 24-114](#)
[2024 Monthly Sales Tax Analysis](#)

12. Receive a briefing concerning the recent proposals submitted for the Management & Operations of Ralph's Resort and direct staff as necessary. [24-2136](#)

Attachments: [Abstract.docx](#)
[Bid Results](#)

13. Consider accepting a donation in the amount of \$10,000.00 from the Cancer Centers of Southwest Oklahoma in appreciation for the City's continued support of the Spirit of Survival running and bicycling event. [24-2102](#)

14. Consider an ordinance pertaining to Administration, amending Section 2-3-9-362, and creating Section 2-3-9-366 and Section 2-3-9-367, Division 2-3-9, of Article 2-3, Chapter 2, Lawton City Code, 2015, relating to Boards, Commissions, and Committees by changing membership requirements for the Youth and Family Affairs Committee, establishing the process for the appointment of a chairperson, providing requirements for Youth and Family Affairs grant applicants, and clarifying the roll of the City of Lawton's internal auditor in the Youth and Family Affairs grant process; providing for severability; providing for codification and establishing an effective date. [24-2025](#)

Attachments: [YFAC Ordinance](#)

15. Consider approving an ordinance pertaining to Administration, amending Section 2-1-1-102, Division 2-1-1, Article 2-1, Chapter 2, Lawton City Code, 2015, relating to meetings of the council, by updating the time of council meetings to 6:00 pm to reflect the current meeting time, providing for severability and establishing an effective date. [24-2127](#)

Attachments: [Council Meeting 6pm](#)

16. Receive a presentation and consider accepting the financial statements and audit report on the City of Lawton for fiscal year ended June 30, 2023, as presented by FORVIS-MAZARS,LLP. [24-2124](#)

STAFF REPORTS:

17. Provide City Council with an update on the FY 2023 and FY 2024 Audit Process. [23-991](#)
18. Receive a report from staff on Short Term Rentals. [24-2100](#)

ADJOURNMENT

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."