



# City of Lawton

## City Council

### Agenda

Lawton City Hall  
212 SW 9th Street  
Lawton, Oklahoma  
73501-3944

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Tuesday, November 5, 2024

6:00 PM

Lawton City Hall  
Council Chambers/Auditorium

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#### MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

#### ROLL CALL

#### PRESENTATION:

Introduction of Wesley Simmons, Assistant City Attorney

Local Defense Community Champion Award- Larry Parks, Parks & Recreation Director

#### PROCLAMATION:

Omega Psi Phi Fraternity Annual Achievement Week

Extra Mile Heroes- Ronda Norell, Arts for All; Daniel Wall, Lawton REASN; Kelly and Teresa Pendergraft, Next Generation Performing Arts Camp

#### REPORTS: MAYOR/CITY COUNCIL

**AUDIENCE PARTICIPATION:** Lawton citizens who have completed a Request to Speak Form and wish to address business not listed on the agenda may step forward at this time.

To ensure compliance with the Oklahoma Open Meeting Act, the Mayor and Council will receive comments but will NOT engage in direct responses. However, they may refer matters to the appropriate department or individual for further consideration and follow-up action.

To participate, speakers must submit a Request to Speak Form to the City Clerk and reside within the Lawton city limits. Each speaker is allotted 3 minutes, with a maximum of 9 minutes per topic, and Audience Participation is limited to 30 minutes total. All participants are expected to follow the Rules of Decorum as outlined in Council Policy 1-6.

#### CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider a resolution to designate SW Sedalia Ave between SW Salinas Drive and SW Chisholm Trail Blvd as an honorary street, honoring the accomplishments of Raymond L. Gates as the City of Lawton's first black firefighter. [24-2070](#)  
**Attachments:** [Draft RESOLUTION - Honorary Street Designation Location](#)
2. Consider awarding contract RFPCL25-006 Employee Drug & Alcohol Screening for Normal Business & After-Hours for Human Resources to Allied Laboratories and Statcare Urgent and Walk in Medical Care. [24-2074](#)  
**Attachments:** [RFPCL 25-006 Dept. Recommendation Abstract.docx](#)  
[Original Contract](#)
3. Consider awarding contract RFPCL25-005 Employee Physicals for Human Resources to Comanche County Hospital Authority DBA MMG Occupational Health Medicine. [24-2076](#)  
**Attachments:** [RFPCL 25-005 Dept. Recommendation Abstract.docx](#)  
[Original Contract](#)
4. Consider awarding contract (RFPCL25-013) Park Modernization Lighting Project to First Light of Tulsa. [24-2098](#)
5. Consider awarding contract CL25-014 Pest Control Services for Parks and Recreation to Allstate Termite and Pest Solutions. [24-2080](#)  
**Attachments:** [Pest Control Services CL25-014 Abstract](#)  
[Original Contract](#)
6. Consider approving the rental of one printer to the City Attorney's Office, with the rental period matching the current High Tech Office Systems contract RFPCL22-016 [24-2086](#)  
**Attachments:** [Rental Agreement/Quote RFPCL22-016 Contract Agreement - High Tech](#)
7. Consider approving an amendment to the agreement between the City of Lawton and TE Construction, to provide remedies for non-compliance on city specifications relating to roadwork on the 1900 block of NW Cherry Avenue. [24-2109](#)  
**Attachments:** [TE Engineering Specs Agreement CL22-042 Concrete Repair](#)  
[CL22-042 Concrete Repair](#)
8. Consider approving a corrected employment agreement amendment between [24-2094](#)

the City of Lawton and Donalynn Blazek-Scherler for the position of City Clerk and authorize the Mayor and Deputy City Clerk to execute the agreement.

**Attachments:** [5 - Corrected 1st Amendment](#)

9. Consider and take action approving Change Order 1 reducing the contract by \$362,505.94, accepting project in the final contract amount of \$5,627,374.06 and placing the Maintenance Bond into effect for the Meadowbrook Waterline Replacement Project PU2204 and the 67th Street Waterline Project PU2213 as constructed Southwest Water Works, LLC [24-2069](#)

**Attachments:** [Meadowbrook Change Order 1](#)  
[Engineer's Recommendation Letter](#)

10. Consider approving task order 2.1 under the Master Services Retainer Agreement between the City of Lawton and WSB, Inc., to perform a traffic study on Gore Boulevard (east- and west-bound), coordinate proposed changes with the Electronics Maintenance Division and provide recommendations to the traffic commission. [24-2093](#)

**Attachments:** [Scope for Lawton traffic signal Optimization and Implementation - Gore Blvd -06182024 V3](#)  
[Cost Estimate](#)

11. Consider and take action approving the plans, specifications and authorize advertisement for construction of PU2405 Belmont Liftstation Replacement Construction Project to replace the dilapidated, high maintenance liftstation at SW 6th Street and SW Belmont Avenue in Lawton. [24-2075](#)

**Attachments:** [Belmont Lift Station location map](#)

12. Consider approving plans and specifications for Engineering Project EN2112 - Rehabilitation of Cache Rd. Bridges M09-1 & M09-2 and authorizing staff to advertise for bids. [24-1438](#)

13. Consider determining the actual costs of the dismantling and removal of dilapidated buildings and other expenses that may be necessary in conjunction with same by approving invoices for demolition of properties as required by State Statue 11-22-112.4 for properties located at 1734 SW 12th Street. [24-2077](#)

**Attachments:** [Invoice](#)

14. Consider approving an amendment to Council Policy 01-01: Employee Travel to add a section exempting all contracted individuals traveling on behalf of the City from employee travel requirements. [24-2099](#)

**Attachments:** [01-01 Council Policy DRAFT](#)  
[01-01 Council Policy CLEAN](#)

15. Consider approving up to \$4,700,000.00 of available GO Bond funds to current street projects that meet the criteria established and approved by the [24-2118](#)

public, specifically for mill & overlay initiatives, outlined in the GO Bond Issues of 2018, 2019, 2020, 2021, and 2024.

**BUSINESS ITEMS:**

16. Consideration and action upon a Resolution of the City of Lawton, Oklahoma (the “City”), approving and authorizing the modification of terms regarding the Letter of Credit Note, Series 2024C (the “Note”) to be issued by the Lawton Water Authority (the “Authority”); and all matters related thereto. [24-2113](#)
- Attachments:** [City Council Resolution-final execution version](#)
17. Receive a presentation from CivicPlus regarding agenda management software, open records management software, and municipal website management. [24-2101](#)
- Attachments:** [CivicPlus Bundled Pricing](#)
18. Receive a presentation from the Salvation Army on plans for assisting the unhoused community and discuss potential ways to facilitate the Salvation Army’s initiatives for the winter months and provide direction to staff as appropriate. [24-2089](#)
19. Receive public comments on the usage and allocation of unallocated sales tax revenue received from July 2020 to June 2024. The unallocated funds total \$8,425,974.94. [24-2079](#)
- Attachments:** [Resolution of Intent No. 24-114](#)  
[2024 Monthly Sales Tax Analysis](#)
20. Consider holding a public hearing and approving an Ordinance pertaining to Planning and Zoning amending Section 18-2-1-212, Division 18-2-1, Article 18-2; Section 18-4-1-413, Division 18-4-1, Article 18-4; and Sections 18-8-1-804 and 18-8-1-805, Division 18-8-1, Article 18-8, all of Chapter 18, Lawton City Code, 2015, by changing the word handicap to ADA compliant and updating the ADA compliant parking space design requirements, Figure 13, allowing for two options and amending the associated code; providing for severability, establishing an effective date and allowing for floor amendments if necessary. [24-2003](#)
- Attachments:** [Ord 24-\\_\\_\\_\\_\\_ ADA Parking Update REVISED](#)  
[Ord 24-\\_\\_\\_\\_\\_ ADA Parking Update REVISED CLEAN](#)  
[Executed Newspaper CPC & Council 10.24 & 11.05](#)  
[10.24.2024 CPC Minutes](#)
21. Consider approving an Ordinance amending the Employee Retirement System, Defined Contribution Plan for the City Manager for the City of Lawton, Oklahoma; providing retirement benefits for eligible employees of the City of Lawton, Oklahoma; pertaining to plan design; providing for repealer and severability; and declaring an emergency. [24-2116](#)

**Attachments:** [City Manager Ordinance and Joinder 2024](#)

22. Consider approving an Ordinance pertaining to Buildings, Construction and Housing amending Sections 6-1-2-123 through 6-1-2-128, Division 6-1-2, Article 6-1, Chapter 6, Lawton City Code, 2015, by amending the procedures for addressing to allow for consistency between GIS, E911 and Planning and potentially providing a better response time in emergency situations, providing for severability, allowing for floor amendments, and establishing an effective date. [24-2071](#)

**Attachments:** [Ord 24-\\_\\_\\_\\_\\_ Addressing](#)  
[Ord 24-\\_\\_\\_\\_\\_ Addressing CLEAN](#)

23. Consider approving an Ordinance pertaining to businesses by amending Section 7-12-1-1213, Division, 7-12-1, Article 7-12, Chapter 1, Lawton City Code, 2015; by adding language that if a no soliciting sign is located on a property that it is unlawful for a door-to-door vendor to attempt to solicit at that property, providing for severability, and establishing an effective date. [24-2084](#)

**Attachments:** [Ordinance 24-\\_\\_\\_\\_\\_](#)  
[Ordinance 24-\\_\\_\\_\\_\\_ CLEAN](#)

24. Consider waiving Section 2-1-1-102 of the Lawton City Code in order to approve the Annual Meeting Notice for 2025. [24-2073](#)

**Attachments:** [Meeting Times](#)  
[2025 CC ANNUAL MEETING NOTICE](#)

25. Receive a report from staff concerning the status of Ralph's Resort and provide direction as necessary. [24-2122](#)

**STAFF REPORTS:**

26. Provide City Council with an update on the FY 2023 and FY 2024 Audit Process. [23-991](#)

27. Receive a presentation on the proposed Homeless Assistance Program (HAP) and take action as necessary. [24-2081](#)

**Attachments:** [Presentation](#)

28. Receive a report from staff on Short Term Rentals. [24-2100](#)

29. Receive a report on Lawton's water supply at Lake Lawtonka, Ellsworth Lake, and Waurika Lake due to the drought situation and take action as deemed necessary. The council would like to be briefed on the water supply and to show the citizens how to access the information. [24-2085](#)

**Attachments:** [Lakes Update Presentation](#)

30. Receive a report on installation of cameras in the parks, and direct staff as necessary. [24-2088](#)

**Attachments:** [Security Camera Slide Deck](#)

**EXECUTIVE SESSION ITEMS:**

- 31.** Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the investigation and possible pending action with Great Plains Improvement Foundation concerning a HOME Program Finding Report received from U.S. Department of Housing and Urban Development to the City of Lawton on July 26, 2024, and if necessary, take appropriate action in open session. **24-2125**
- 32.** Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of John Andrew as City Attorney and in open session take other action as necessary. [24-1980](#)

**ADJOURNMENT**

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."