



*Human Resources Department*

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TO: Deaven Newell, Accountant  
THRU: Craig Akard, Human Resources Director *CA*  
FROM: Candy Brown, Deputy Director Human Resources  
RE: RFPCL 25-006 Employee Drug & Alcohol Screening for Normal Business &  
After- Hours  
DATE: October 17, 2024

The City of Lawton received two (2) proposals in response to RFPCL25-006 for employee drug and alcohol screening for normal business & after-hours from the following vendors: Allied Laboratories and Statcare Urgent and Walk in Medical Care.

The proposals were reviewed by the Human Resources staff. Allied Laboratories was the lowest bidder. The proposal meets specifications in all respects. Allied Laboratories is the current vendor facilitating employee drug and alcohol screens for the City of Lawton. Allied Laboratories has established an excellent working relationship with the City of Lawton. The department recommends awarding the contract to Allied Laboratories.

The cost of employee drug and alcohol screens was budgeted to be paid out of the Professional and Technical Service Account, 100-01-15-1501-000-52002.