



# City of Lawton

## City Council

### Agenda

Lawton City Hall  
212 SW 9th Street  
Lawton, Oklahoma  
73501-3944

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**Tuesday, November 14, 2023**

**2:00 PM**

**Lawton City Hall  
Council Chambers/Auditorium**

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"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

#### **MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

#### **PROCLAMATION:**

**Citizen of the Month: Sweet Temptationz**

**Mayoral Citation: Adonis Butler**

#### **PRESENTATION:**

**True North Award**

**Report on Holiday in the Park**

#### **REPORTS: MAYOR/CITY COUNCIL**

**AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time.**

#### **CONSENT AGENDA:**

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider and take action in awarding a contract to construct the Meadowbrook Waterline Project PU2204 and 67th St Waterline Project PU2213 to Southwest Water Works, LLC of Oklahoma City, OK, to construct and rehabilitate approximately 16,500 feet of waterline. [23-937](#)  
  
**Attachments:** [Recommendation of Award Meadowbrook and 67th](#)  
[Bid Tab Meadowbrook 67th St](#)  
[SWWW Signed Contract](#)
2. Consider approving an employment agreement between the City of Lawton and John Ratliff for the position of City Manager, to include any floor amendments, and authorize the Mayor and City Clerk to execute the agreement. [23-994](#)  
  
**Attachments:** [Employment Agreement](#)
3. Consider accepting temporary construction easements and permanent utility and access easements from Richard Properties, LLC, M2 Real Estate, LLC, Snell & Faustner, LLC, and Powers Family Properties, LLC, for the Cache Road water main and sidewalk project, authorizing the Mayor and City Clerk to execute the documents, and payments for the same. [23-999](#)  
  
**Attachments:** [Richard Properties Easement](#)  
[M2 Real Estate Easement](#)  
[Snell & Faustner Easement](#)  
[Powers Family Easement](#)
4. Consider awarding CL24-007 Manhole Coating Product to Ace Pipe Cleaning, INC of Kansas City, MO. [23-1001](#)  
  
**Attachments:** [Department Recommendation](#)  
[Abstract.docx](#)  
[CL24-007 Bid Results](#)
5. Consider approving the Final Amendment and accepting the 2017 Ad Valorem Street and Roads Program (Residential), Phase I-C - SE 47th Street, Bedford Circle, & SW C Ave - Project No. EN1707P1C and placing the Maintenance Bond into effect. [23-1005](#)  
  
**Attachments:** [Proejct I-C - Final Amendment Contractor SIGNED.pdf](#)  
[2017 Ad Valorem Streets & Roads\\_Rider.pdf](#)  
[2017 Ad Valorem Streets & Roads\\_Closeout Affidavits.pdf](#)  
[Subcontractor's Release.pdf](#)
6. Consider and take action in approving the plans, specifications and authorize advertisement for construction of the Lake Ellsworth Spillway Project PU2312. [23-1006](#)
7. Consider and take action extending contract RFPCL22-006 Electrical Instrumentation and Control Services to Worth Hydrochem of Norman, OK. [23-1008](#)

8. Consider approving professional services contract in the amount of \$76,600.00 with C.H. Guernsey & Company for the initial services schematic design report phase of the Project PR2309 Elmer Thomas Park Aquatics Center. This is in accordance with the True North Culture Statement by providing a more efficient service to the citizens of Lawton. [23-1013](#)

9. Consider directing staff to issue an RFP for public adjuster services to evaluate recent insurance claims, payments, and/or evaluations. [23-1035](#)

10. Consider adopting a resolution for the selection of a consulting engineer to conduct the bi-annual inspections required by the National Bridge Inspection Standards (NBIS) Program. [23-1007](#)

**Attachments:** [Resolution No. 2023-xx.pdf](#)

11. Consider award of construction contract to Ellsworth Construction OKC, LLC Dba A-Tech Paving for the City Wide Pavement Rehabilitation Project, City Project No. PW2301 [23-1024](#)

**Attachments:** [Ellsworth Construction Contract](#)

#### **BUSINESS ITEMS:**

12. Hold a public hearing to consider approving an Ordinance for a change of zoning from the R-3 Multiple-Family Dwelling District and R-2 Two-Family Dwelling District to C-5 General Commercial District zoning classification for the property located at 58 NW Sheridan Road, Lawton, OK 73505. [23-1010](#)

**Attachments:** [Location Map](#)  
[Ordinance No. 23-\\_\\_\\_\\_\\_ with Site Plan](#)  
[Application](#)  
[Analysis](#)  
[CPC Mailing Notice](#)  
[CPC Newspaper Notice](#)  
[Council Mailing Notice](#)  
[Newspaper CC Notice Rezone \(58 NW Sheriedan Rd\) 2023-1023](#)  
[CPC Minutes 10-12-2023](#)

13. Hold a public hearing and consider approving an Ordinance pertaining to planning and zoning by amending section 18-8-1-805, Division 18-8-1, Article 18-8, Chapter 18, Lawton City Code, 2015, relating to amounts of space required by designating the required number of parking spaces required for stadiums, sports fields, and arenas, providing for severability, allowing for floor amendments, and establishing an effective date. [23-1011](#)

**Attachments:** [Ordinance 23-](#)  
[CPC & Council Notice](#)  
[CPC Minutes 06-15-23](#)  
[CPC Minutes 06-29-23](#)  
[CPC Minutes 09-28-23](#)  
[CPC Minutes 10.26.2023](#)

14. Receive a report from staff and Garver Engineering regarding the implementation of the CIP Portal for citizens and take action as deemed necessary. [23-1021](#)

15. Consider approving an ordinance pertaining to Animals, amending Section 5-1-101, 5-1-104, 5-1-105.1, 5-1-106, 5-1-111, 5-1-118, and 5-1-120, Article 5-1, Chapter 5, Lawton City Code 2015 and amending Section 5-5-501 and 5-5-508, Article 5-5, Chapter 5, Lawton City Code 2015 by defining redemption period and service animal; establishing City Manager approval for euthanizations within the redemption period; clarifying that large reptiles may be unlawful; allowing for redemption periods to be extended; expanding on service animal allowances; correcting grammatical errors; renumbering as needed; providing for severability; allowing for floor amendments; and establishing an effective date. [23-1026](#)

**Attachments:** [AW ORD](#)

16. Consider approving an ordinance pertaining to Animals, amending Section 5-1-120, Article 5-1, Chapter 5, Lawton City Code 2015, by establishing that dogs are not to be left outdoors and unattended for a period exceeding one-half hour when the temperature is below 32 degrees Fahrenheit, providing for severability, establishing an effective date, and allowing for floor amendments. [23-1037](#)

**Attachments:** [AW ORD](#)

17. Receive a detailed report on how the \$3 million added to the Streets materials account in the 23/24 budget has been spent and/or obligated thus far and give any direction deemed necessary. [23-1018](#)

18. Consider directing staff to initiate Request for Proposals for the operation and management of the Lake Lawtonka School House Slough convenient store to include the fuel pumps. [23-1017](#)

**Attachments:** [SHS Operations RFP\\_Convenient Store](#)

19. Consider directing staff to bring a resolution to raise the rental rates for full-time campers, trailers, boathouses, dry stalls, and wet stalls located at Lake Lawtonka's recreation areas for calendar year 2024 by an amount not to exceed 25% excluding the five boathouses formerly managed by the School House Slough concessionaire with said rate increases to take effect on January 1, 2024 and direct staff to evaluate the feasibility of a two-tiered fee structure for Lake Lawtonka's recreation areas, differentiating between Lawton residents and non-residents. [23-1016](#)

**Attachments:** [Halff Fee Recommendations](#)  
[Schoolhouse Slough Proposed Fees](#)  
[Lakes-Pricing-Amenities](#)  
[Lakes Annual Budget 23-24](#)

20. In conjunction with the proposed increases to the lease rates at the Lake Lawtonka recreation areas, consider directing staff to initiate a Request for Proposals for the installation of WiFi services at the Lake Lawtonka School House Slough recreational area. [23-1034](#)

21. In conjunction with the proposed increases to the lease rates at the Lake Lawtonka recreation areas, consider directing staff to initiate a Request for Proposals for the repair and upgrades to the waterline system serving the Lake Lawtonka recreation areas. [23-1038](#)

22. Direct staff to evaluate equipment in all City of Lawton parks, come up with a plan to invest \$1 million in repairs and upgrades to equipment, provide a proposed budget number for repairs and upgrades that are needed above the \$1 million, and bring back a plan and budget to the 1st meeting in January. Concurrently, review the existing plan provided by staff and offer direction as necessary. [23-1022](#)

**Attachments:** [Park Improvement Proposal](#)

#### STAFF REPORTS:

23. Provide City Council with an update on the FY 2022 & FY 2023 Audit Process [23-992](#)

#### EXECUTIVE SESSION ITEMS:

24. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss a pending claim/action for breach of contract in relation to Ad Valorem Phase I-A contract EN1707P1A (24th and 40th Street) by the City of Lawton against Alfred Espinoza d/b/a A.E Construction Co. ("AEC"), and if necessary, take appropriate action in open session. [23-998](#)
25. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action in the United District Court for the Western District of Oklahoma titled Kent Jackson, as personal representative of the Estate of Israel Williams vs. City of Lawton, et al, CIV-23-284-G, and if necessary, take appropriate action in open session. [23-1012](#)
26. Pursuant to Section 307B.4, Title 25, Oklahoma statutes, consider convening in Executive Session to discuss the pending claim from the Department of Housing and Urban Development regarding the Blocked HOME Activities #2315, #2317 letter dated October 25, 2023, and present options for compliance and take appropriate action in open session. [23-1014](#)

## ADJOURNMENT

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."